



Your county logo here

Your county logo here



Job Title	R&B Traffic Signs Worker I	Job Code	Job Grade
Reports to		Position #	FLSA Code
Department		Location Code	SIC Code
Division		CS Code	EEO Code

Summary of Functions:

The R&B Traffic Signs Worker I is responsible for assisting in the installation, maintenance and removal of signs related to construction projects, and other county signage needs under the direction of the Road & Bridge Department. Works in strict adherence to guidelines and under close and frequent supervision.

Distinguishing Characteristics:

This is the first in a series of two sign tech-related job classifications within this job family. This classification is distinguished by the experience and the ability to perform skilled journey level of work in sign fabrication and assembly. This classification may require a flexible work schedule in order to meet the needs of the department.

Management Scope: N/A

Duties and Responsibilities	% of Time	Essential / Non-Essential
1. Removes, replaces, and installs traffic control devices and signs as required in the Texas Manual on Uniform Traffic Control Devices (TMUTCD).		
2. Repairs and maintains traffic control equipment.		
3. Maintains traffic control vehicle supplies and equipment for daily work schedule.		
4. Assists Traffic Sign Technician II's in the maintenance and repair of equipment and tools.		
5. Installs and removes signs for traffic control at construction projects being performed by the Road & Bridge Department.		
6. Cuts and trims metal pipe and angle iron for signposts, hangers, and frames; assembles sign faces and fixtures.		
7. Mounts signs on posts with strapping and hang signs from overhead arms by climbing ladder or operating boom lift, as necessary.		
8. Assists with application of road markings as directed.		
9. Assists and documents retroreflectivity of signs throughout county and makes recommendations on signs needing to be replaced.		

10. Performs other job-related duties as assigned.

Minimum Qualifications

Education, Experience and Training:

High School diploma or GED **AND** one (1) year of related increasingly responsible sign fabrication work experience;
OR,

Any combination of education and experience that has been achieved and is equivalent to the stated education and experience and required knowledge, skills, and abilities sufficient to successfully perform the duties and responsibilities of this job.

Licenses, Registrations, Certifications, or Special Requirements:

Valid Texas Driver's License
Work Zone Flagger certification

Preferred:

Class A or B CDL

Knowledge, Skills & Abilities:

Knowledge of:

- * The Texas Manual on Uniform Traffic Control Devices (TMUTCD) guidelines.
- * Basic electrical and mechanical operations.
- * County and Department's Employee Policy and Procedures rules and regulations.
- * Industry standards associated with recording activity and report preparation.
- * Applying proper and applicable safety practices, procedures, and regulations.

Skill in:

- * In the operation light and heavy trucks and other equipment used in the erection and placement of signs and posts.
- * The use of basic hand tools and equipment used in the removal, erection and placement of signs and posts.
- * Prepare and maintain records, maintain filing systems, compile, and organize information.
- * Explaining complicated technical problems in simple non-technical language.
- * Problem-solving and technical decision-making for developing effective solutions.
- * Both verbal and written communication.

Ability to:

- * Apply principles and specifications as outlined in the Texas Manual on Uniform Traffic Control Devices (TMUTCD) for work zones, signage requirements and roadway markings.
- * Manage time well, perform multiple tasks and organize diverse activities.
- * Convey ideas and concepts verbally and in writing.
- * Reason and make sound judgements.
- * Establish and maintain effective working relationships with County employees and officials, developers, engineers, contractors, representatives of outside agencies, and the general public.
- * Demonstrate regular and reliable attendance.

Physical/Environmental Requirements and Other Information:

Physical requirements include the ability to lift/carry up to 50 pounds, visual acuity, mental effort, speech and hearing, hand and eye coordination and manual dexterity necessary to operate a computer and viewing screens for long periods. Subject to standing, sitting, walking, climbing stairs, bending, stooping, squatting, crouching, kneeling, pushing, pulling, reaching, twisting, balancing, driving, repetitive motion, talking, and client/customer contact to perform the essential functions. Subject to contact with noise, vibration, fumes, foul odor, dirt, dust, mist, gases, and poor ventilation, parts, tools, or machinery. Requires use of personal protective equipment such as steel toed boots, masks, goggles, and gloves. Requires fieldwork, and exposure to traffic, public work development sites, construction site hazards, climbing and walking and traveling over rough, uneven, mud, rocky, high grass terrain, and indoors/outdoors in all types of weather (excessive heat and cold).

(YOUR COUNTY NAME) employees play an important role in business continuity. As such, employees may be assigned to business continuity efforts outside of normal job functions.

Ed. V1.2 December 2020